



## **Building Permit and Application**

For all construction under 400 Sq. ft. in size  
(St. Louis County Issues permits for all construction projects that are larger)

**Permit Number:** \_\_\_\_\_

**Date of Issue** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Name of Owner:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address of Owner:** \_\_\_\_\_

**Type of Work:** Garage \_\_\_ Carport \_\_\_ Patio \_\_\_ Deck \_\_\_ Balcony \_\_\_ Roof \_\_\_ Shed \_\_\_  
Pool \_\_\_ Fence \_\_\_ Sidewalk \_\_\_ Driveway \_\_\_ Retaining wall (under 3 ft) \_\_\_  
Steps \_\_\_ Grade changes \_\_\_ Excavations \_\_\_ Fire escapes \_\_\_ Other \_\_\_\_\_

**Contractor:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Cost:** \_\_\_\_\_

**Contact Representative on the site:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

*Applicant hereby acknowledges that every permit shall expire by limitation and become null and void if work has not progressed within 6 months of approval date, or if work was suspended or abandoned for a period of 3 months after start of work. A new permit application/extension must be obtained from the City of Rock Hill before further work commences. This permit is subject to the permit holder's compliance with all Rock Hill codes and regulations. This permit applies only to work regulated by the International Residential Code, the Property Maintenance Code and Rock Hill zoning restrictions. Plumbing, Electrical, and HVAC permits are issued separately by St. Louis County. Construction must comply with the approved plans and approved addendums.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Owner/Contractor

**The fees are \$3 per \$1000 of construction costs plus \$6 for each required inspection. Payment is due upon final review of plans.** Fees for the building permit cover the costs of the required inspections, which include filing, plan review, and inspections. It does not cover special inspections that are to be made outside of the required normal inspections, or multiple re-inspections. It does not cover the costs of required deposits, or fees for Zoning, Board of Adjustment, or Architectural Review. Three sets of Drawings are to be filed. The drawings shall contain a plot plan, building plan and elevations, and details as necessary, or determined by the inspector for clarity.

*Required inspections must be arranged by the contractor. The following inspections are required, but not necessarily the total needed.*

- Footings/piers before pouring \_\_\_\_\_
- Steel placement before pouring \_\_\_\_\_
- Foundations after pouring \_\_\_\_\_
- Full Framing-after plumbing, electrical, and HVAC, and before covering \_\_\_\_\_
- Drywall -after nailing/screws, and again after mud and taping \_\_\_\_\_
- Finals; occupancy inspections for attached garages & other non-habitable structures \_\_\_\_\_

**This area for City use only**

Construction Cost: \$ \_\_\_\_\_ Inspection fees (\$6 x No. of inspections) \_\_\_\_\_ Total Fees \_\_\_\_\_

Paid Date: \_\_\_\_\_ Check No. \_\_\_\_\_ Cash \_\_\_\_\_

<b>Inspection</b>	<b>Date</b>	<b>Inspector</b>	<b>Pass Y N</b>	<b>Reinspection Date</b>	<b>Inspector</b>	<b>Pass Y N</b>
Footings/piers before pouring						
Steel placement before pouring						
Foundations after pouring						
Full Framing before covering						
Drywall after nails/screws						
Drywall after mud and taping						
Finals; occupancy inspections for attached garages etc.						