

City of Rock Hill, Missouri



Adopted Annual Budget

April 1, 2013 – March 31, 2014

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Introduction

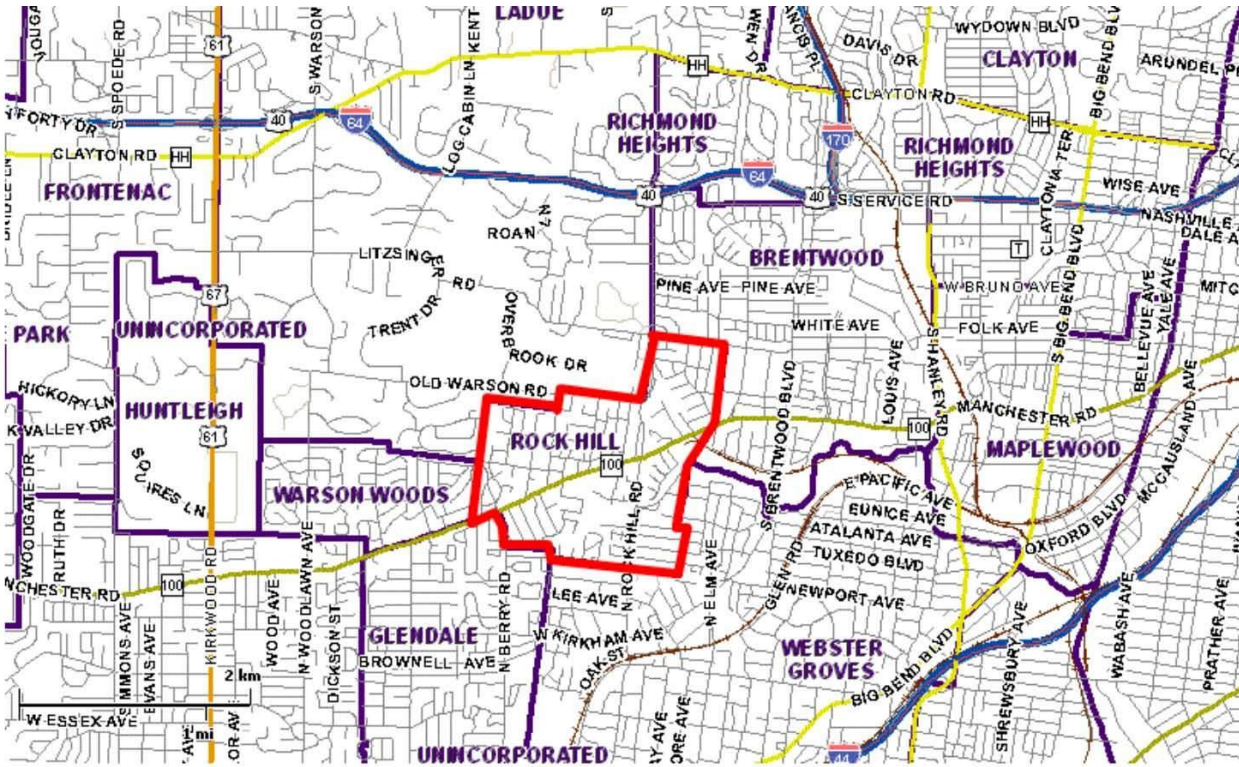
Community Profile

Date Incorporated	1929
Form of Government	Mayor-Board of Aldermen – City Administrator
2010 Population	4,635
Estimated Housing Units	2,048
Land Area	1.1 square miles
Miles of Streets	23.5 miles
Number of Police Officers	9
Number of Fire Fighters	10
Public Education	All students attend the Webster Groves School District
Park Acreage	12 acres

Visit www.rockhillmo.net for more information

Map of Rock Hill, Missouri

City of Rock Hill



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Mission Statement

Rock Hill is committed to a racially and economically diverse population encompassing all age groups, a family-centered and pedestrian-oriented residential community with its own identity, preservation and development of parks and green space, a government responsive to the desires of its residents, to developing and maintaining a commercial base sufficient to ensure adequate tax revenues that will provide the highest and most cost effective municipal services for its citizens.

Goals for the current fiscal year:

- Build on the economic strength of the community
- Explore opportunities to partner with other communities and organizations to offer enhanced services to residents and businesses.
- Build community culture through public events and engagement.
- Strategic leadership and planning

How to use this document

The introduction section begins with a community profile. It is followed by the mission statement and major goals for the 2013-14 fiscal year. A list of city officials and an organization chart is presented next. A transmittal letter from the City Administrator to the Mayor, Board of Aldermen, and citizens follows. The next section, Policy Agenda identifies the major priorities for the City and establishes the foundation for City programs and services. Next the Financial Policies are summarized. This section includes the major policies and procedures as outlined in the manual adopted by the city in 2009.

The Budget Summary section is designed to provide the reader with an overview of the City's Fiscal Year 2013-2014 Budget. This section consists of summaries by major categories and by major fund types.

The General Fund section presents the operating budget for each of the General Fund departments. Budgets for the individual departments include the following: description, objectives, budget category summary, staffing levels and budget detail.

The Capital Fund section presents the newly implemented Capital Budget. It includes the restricted revenues as well as the plans for this year's spending.

The Other Funds section presents the smaller funds including: Police Training, Asset Forfeiture, Sewer Lateral, Street Bond, and Tax Increment Financing funds.

City Officials

Mayor: Daniel DiPlacido (2014)

Board of Aldermen

Ward 1

Edward Johnson (2013)

Philip Scherry (2014)

Ward 2

Chris Graber (2013)

Edward Mahan (2014)

Ward 3

Mary Wofford (2013)

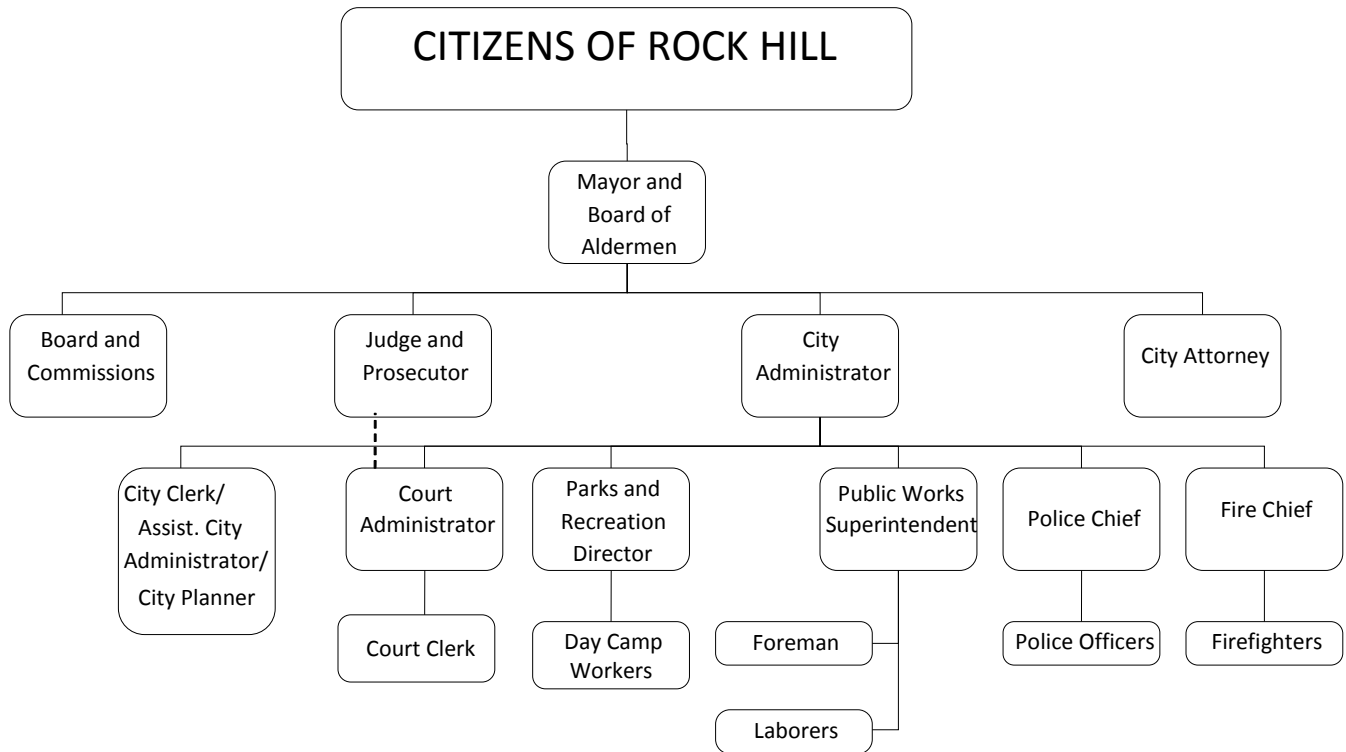
Robert Weider (2014)

April of year listed after each name is the end of the election term

City Staff

George Liyeos	City Administrator
Jorden Lewis	Acting Police Chief
Kevin Halloran	Fire Chief
Al Hayden	Parks and Recreation Director
Stephen Jianakoplos	Prosecuting Attorney
Rita Lay	Court Administrator
Mark Levitt	City Judge
Paul Martin	City Attorney
Ron Meyer	Public Works Superintendent
Jennifer Yackley	City Clerk/Assistant City Administrator/City Planner

Organizational Chart



Transmittal Letter

To the Citizens of the City of Rock Hill, Missouri,
Honorable Mayor DiPlacido,
and the Board of Aldermen:

I am pleased to present the proposed annual budget document for the City of Rock Hill, Missouri for the fiscal year beginning April 1, 2013. This important policy document lays out the plan to meet our residents' needs while providing prudent financial oversight of public resources.

This budget document serves as the organization's operational roadmap for the coming year. In compliance with available resources, established policies, and sound administrative practices, the Mayor and Board of Aldermen craft the budget into a vision that charts the future course for services, change and innovation.

Business

The community continues to provide a vibrant place for businesses; attracting several regional and national businesses to the city including: U-Gas, Salon Centric, Liberty Tax and Military Petroleum and Water Systems. The city's smaller commercial spaces are also filling up with many new local businesses such as: Integration Controls, Lami Wood Products, A Light Above, Dent Nation and Abandoned Paws.

Finance

The most significant change to the city's operations happened in the finance department with the transition from an in house finance department to an accounting contract with the city of Kirkwood. This contract builds on the long-standing contract between the city and Kirkwood for payroll services. The change was precipitated by the resignation of the city's Finance Director in March. The accounting contract provides the city with quality services and expertise from Kirkwood's staff at a much lower cost than could be realized if the city had filled the director's position.

In December, the city was able to terminate the McKnight Crossing TIF District seven years earlier than expected.

Partnerships

The City hosted sixteen Coro Fellows from Focus St. Louis as they completed their first task of their nine month internship; discover the city's political and cultural logic. The Fellows spent a week interviewing key stakeholders throughout the city, digging through city archives and attending city events. At the end of the week the Fellows presented their findings to the whole community.

The City has partnered with St. Louis University graduate students for different projects over the last several years. This year the students conducted interviews with different residents in an attempt to seek out the opinions of the city's Silent Majority. Currently, we also have a Webster University student working as an intern assisting with a number of planning and administrative projects.

The city partnered with the city of Brentwood to obtain a grant for the reconstruction of Litzsinger Road on the city's northern edge. The road is jointly owned by the two cities and the cost to each city is proportional to the amount owned. The project is in the design phase with construction expected to begin in 2014.

Other partnerships include our agreement with the City of Maplewood for resident rates at their outdoor pool, senior bingo at Webster Groves and building inspection services with Town and Country. These partnerships have provided opportunities for citizens while controlling costs.

Streets

The construction of a pedestrian signal in front of Steger School was completed before school started in August 2012.

Reconstruction of city streets using the street bond funds continued. Two more streets, Rockford Ave and Frederic Ct., were completed last year. The next streets on the list are Mueck Terrace and Euclid Ave.

Along with the street bond fund, the city's current Capital Fund budget includes work on Lone Oak Drive, Hazelgreen Drive and Cryil Drive. The city's public works department will complete this work.

Planning

This year the city continued to develop the Use Matrix to update the city's zoning code to address the growth of new types of businesses overtime. The city also updated the sign regulations to address the growing popularity of electronic message signs.

Despite the slow economy, local businesses continue to make improvements to their properties. Millman Lumber Company built another canopy to cover their lumber and a parking lot to provide additional employee parking. McDonald's added another drive through lane and El Indio Restaurant obtained permission to construct a patio.

Residents are also making improvements to their homes and properties. The city issued 24 permits for interior remodels to kitchens, bathrooms and basements as well as 28 building permits for such things as decks, porches and carports.

Park and Recreation

The City received a grant for Greenwood Park for \$133,329 from the Municipal Park Grant Commission. The park improvements included new playground equipment, a new shelter, BBQ stands and renovated basketball courts. The work was delayed by some legal issues but was completed this past summer.

Enrollment in the city's summer day camp program continues to grow. This year 48 campers attended the six-week program up from 45 the year before.

Public Safety

The fire department entered into an agreement with the cities of Brentwood, Glendale and Maplewood to establish a Joint Training Program and share the services of a Training Officer.

The police department hired four additional police officers, bringing the department up to capacity.

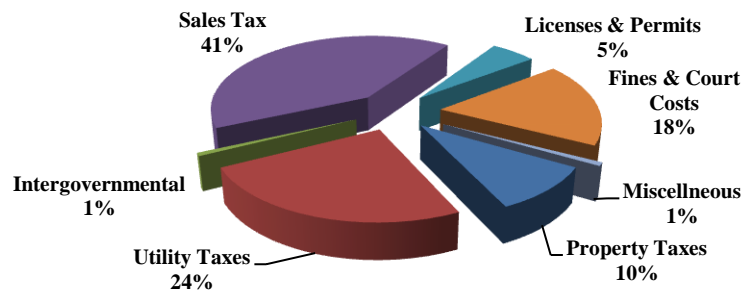
Budget Highlights

General Fund

General Fund revenues are projected to be 1.2% lower than last year. The revenue reduction is due to a fund transfer from the Capital Fund in the previous year. Chart 1 below shows the revenue sources for the fiscal year.

Chart 1

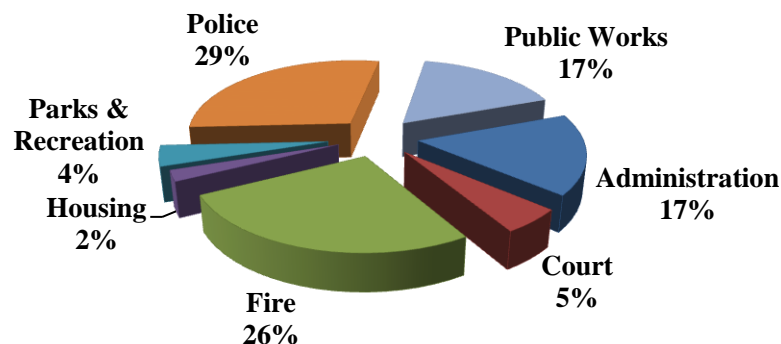
General Fund Revenues



General Fund expenses are budgeted to be 4.25% lower than last year. Eliminating three full-time staff positions is the main contributor for this reduction. The reduction in staffing was offset by contracting with other municipalities to provide the services. Chart 2 below shows expenses by department for the next fiscal year.

Chart 2

General Fund Expenses



The General Fund budget projections will result in a modest increase in fund balance for the upcoming Fiscal Year. The City of Rock Hill believes fund balance is an important financial tool that provides flexibility for cash flow, emergencies, and long-range planning.

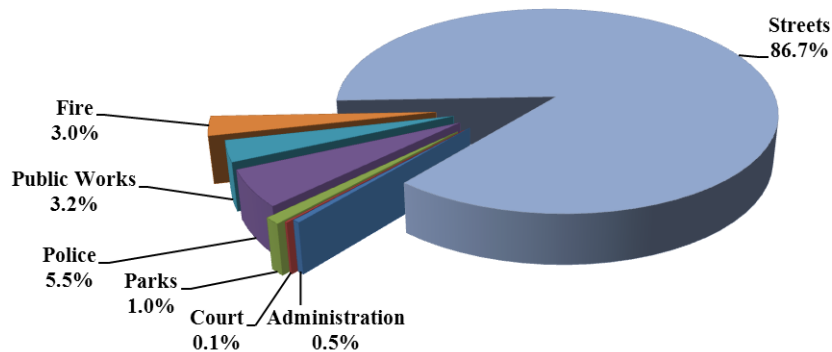
Capital Budget

Capital Fund revenues are projected to be 26% higher than last year due to grants for Bismark and Litzsinger. The projected revenue from the grants is \$502,000. The Capital Fund's revenue sources are:

- Intergovernmental revenues; included motor fuel tax, motor vehicle sales tax, motor vehicle fee increase, and road & bridge tax which are restricted for streets.
- Capital improvement sales tax which are restricted for capital acquisitions.
- Grants, when available, are restricted to specific projects.
- Other revenues; include sale of fixed assets and operating transfer from General Fund.

Projects included in the Capital Budget are debt service for a new fire truck, payment of leases on existing and new police and public works vehicles, park improvements to Whitfield Park, and street projects. The street projects approved in the capital budget include Bismark, Litzsinger, Lone Oak Drive, Hazelgreen Drive, and Cryil Drive. Chart 3 below shows the capital projects by departments.

Chart 3

Capital Expenditures

Respectfully Submitted,

Sandra Stephens
City Treasurer

George Liyeos
City Administrator

Policy Agenda

The policy making body for the City of Rock Hill consists of the Mayor and a six member Board of Aldermen, in whom the legislative power of the City is vested. The Mayor is elected to a four-year term, while the Aldermen are elected to alternating two-year terms. These elected officials represent the citizens through the establishment and adoption of policies to govern the provisions of City services. These policies take the form of ordinances and resolutions.

The annual budget process is designated to be reflective of the sentiments of the citizens, City officials, and staff, as well as the basic values of the City organization. The Mayor and Board of Aldermen refine and direct the City organization's objectives to reflect the needs and desires of citizens.

Financial Policies

Budget

Approximately four months prior to the start of the new fiscal year, each Department Head is given worksheets by the City Treasurer on which to estimate expenditures for the next fiscal year. The Department Head submits the expenditure request worksheets to the City Administrator and City Treasurer for review and discussion. Budget line items are examined and adjusted, if necessary, until the City Administrator, City Treasurer, and Department Heads are in agreement. The City Administrator and City Treasurer prepare the revenue budget. The essential considerations used to determine the revenue estimates include historical trend analysis, monitoring new or proposed legislative initiatives, observing economic conditions and quantifying the impact of changes in City operations. Once a draft of the budget is prepared, the Department Heads, City Treasurer and City Administrator meet with the Mayor and Board of Aldermen in a series of Budget Work Sessions to review, discuss, and adjust the proposed budget amounts.

A public comment session is held in March to allow citizens to participate in the formulation of the budget. Notice of the comment session is prepared by the City Clerk and submitted for publication in a newspaper with general circulation in the community at least one week prior to the meeting. A copy of the proposed budget is available to the public at least ten days prior to adoption by the Board of Alderman.

The budget is adopted by ordinance not later than the last Board of Aldermen meeting in March, prior to the beginning of the new fiscal year.

Notice to Department Heads	Third week of November
Revenue projections	December 15
Department budget due to Finance	December 15
Draft budget to City Administrator	January 11
Draft budget to Board of Aldermen	January 25
Board of Aldermen work sessions	January and February
Publish proposed budget	March 1
Public comment, first reading	First week of March
Adoption after second reading	Third week of March

Financial Monitoring

Financial monitoring happens on many levels.

- The city has an Accounting Procedure Manual that outlines the internal checks and balances for money handling. These procedures are used as part of the review process for the annual financial audit conducted by an independent accounting firm.
- Monthly financial statements are prepared by the City Treasurer and reviewed by the Board of Aldermen.
- Quarterly review of revenues and spending are prepared by the City Treasurer and reviewed by the Board of Aldermen. This provides the opportunity for budget policy changes if the financials do not meet the expectations of the board.
- Six month financial statements are prepared by the City Treasurer, reviewed by the Board of Aldermen and published in a paper of general circulation.
- Year end financial statements are audited by an independent accounting firm and published.

All of the above documents are available for public review at City Hall. Many of them are also on the city's web site at www.rockhillmo.net on the finance page.

Budget Summary

The City of Rock Hill prepares a budget for all governmental funds. The governmental funds are:

General Fund: The general fund serves as the chief operating fund of the City. The general fund is used to account for all financial resources not accounted for in another fund.

Special Revenue Funds:

Police Training Fund: The fund can only be used for officer training. Revenues are authorized by the State of Missouri and collected through court fees on tickets issued by the department.

Asset Forfeiture Fund: The fund is used to account for proceeds from the City's portion of seized assets as required by the United States Attorney General's Guidelines on Seized and Forfeited Property.

Sewer Lateral Fund: Residential properties in the city can utilize this fund to pay for sanitary sewer line replacement within the guidelines of the program. Those costs are the only allowable costs for this fund and revenues are from a \$28 fee per household collected with property taxes.

NW Redevelopment Fund (TIF): This fund is used to account for the accumulation of resources for, and the payment of, TIF financing for the 2005 TIF (project not yet developed).

SW Redevelopment Fund (TIF): This fund is used to account for the accumulation of resources for, and the payment of, TIF financing for the 2005 TIF (Market at McKnight).

Capital Improvement Funds:

Capital Improvement Fund: This fund accounts for capital work done in the city. Revenue sources include the capital improvement sales tax, the road & bridge property tax, fuel taxes and some of the grant funds.

Street Bond Fund: This fund accounts for the property tax revenue to support the two separate street bond issues. The first issue is from 2002 that was refunded in 2010. The second issue was in 2011.

Combined Statement of Revenue and Expenditures

The combined statement includes all budgeted funds for the City of Rock Hill. Major operating expenses are shown on the General Fund and Capital lines below. The previous section outlines the other funds listed in the table.

Fiscal Year 2013-2014 Budget

	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
Revenues					
General Fund	4,104,215	3,181,910	3,152,730	3,405,016	3,363,650
Capital	594,434	592,744	1,697,307	867,302	1,101,500
Sewer Lateral	55,893	55,754	54,516	52,200	53,000
Street Bond	356,116	351,301	3,912,773	318,550	313,500
Police Training	4,004	3,717	11,013	15,000	15,000
Asset Forfeiture Fund	13,783	283	2,645	12,691	-
McKnight Crossing TIF	139,888	162,478	139,483	129,414	-
SW TIF	723,366	697,874	20,047,130	536,700	605,000
NW TIF	-	135,725	518	40,850	41,000
Total Revenues	\$ 5,991,699	\$ 5,181,786	\$ 29,018,115	\$ 5,377,723	\$ 5,492,650
Expenditures					
General Fund	3,952,737	3,293,365	3,417,601	3,461,456	3,316,337
Capital	850,987	234,200	1,867,406	782,725	1,022,135
Sewer Lateral	34,142	64,305	52,745	55,000	50,000
Street Bond	231,759	394,168	503,054	1,914,514	1,862,334
Police Training	2,616	3,578	7,966	5,134	17,495
Asset Forfeiture Fund	9,996	-	4,659	14,000	-
McKnight Crossing TIF	139,888	141,187	158,138	127,105	-
NW/SW TIF S. Side	578,453	575,686	20,111,189	551,921	605,000
NW/SW TIF N. Side	-	13,438	-	33,000	-
Total Expenditures	\$ 5,800,578	\$ 4,719,927	\$ 26,122,758	\$ 6,944,855	\$ 6,873,301
Revenues Over/(Under)					
Expenditures	\$ 191,121	\$ 461,859	\$ 2,895,357	\$ (1,567,132)	\$ (1,380,651)

General Fund

The general fund serves as the chief operating fund of the City. The general fund is used to account for all financial resources not accounted for in another fund.

General Fund Summary

	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
REVENUE					
Property Taxes	269,495	266,234	266,804	323,300	323,300
Utility Taxes	914,252	833,792	849,723	817,275	826,600
Intergovernmental	22,705	22,705	23,027	22,705	22,705
Sales Tax	1,340,793	1,330,849	1,341,372	1,370,000	1,380,000
Licenses & Permits	205,472	195,452	170,140	180,400	178,700
Fines & Court Costs	441,988	427,708	414,802	600,000	600,000
Miscellaneous	300,097	105,170	86,862	36,645	32,345
Revenues moved to capital	609,413	-	-	-	-
Transfer from other fund	-	-	-	54,691	-
Total Revenues	4,104,215	3,181,910	3,152,730	3,405,016	3,363,650
EXPENSES					
Administration	678,900	850,390	896,020	743,466	553,226
Court	155,965	117,830	123,489	145,223	172,506
Fire	848,207	794,003	823,263	897,091	876,020
Housing	82,790	116,893	79,631	45,127	75,599
Parks & Recreation	112,789	119,522	115,750	122,276	140,428
Police	864,747	848,722	913,725	967,002	949,317
Public Works	1,209,339	446,005	465,723	541,271	549,241
Total Expenditures	3,952,737	3,293,365	3,417,601	3,461,456	3,316,337
REVENUES OVER(UNDER)					
EXPENDITURES	151,478	(111,455)	(264,871)	(56,440)	47,313
FUND BALANCE, BEGINNING	2,381,441	2,532,919	2,421,464	2,156,593	2,100,153
FUND BALANCE, ENDING	\$ 2,532,919	\$ 2,421,464	\$ 2,156,593	\$ 2,100,153	\$ 2,147,466

General Fund Revenue

Fund 101		ACTUAL	ACTUAL	ACTUAL	PROJECTED	BUDGET
ACCT. #	ACCOUNT-TITLE	2009-10	2010-11	2011-12	2012-13	2013-14
311-10-00	Real Estate/ Personal Property Tax	256,349	252,780	252,067	310,000	310,000
321-30-20	Auto Licenses-Property Tax	13,146	13,454	14,737	13,300	13,300
PROPERTY TAXES		\$ 269,495	\$ 266,234	\$ 266,804	\$ 323,300	\$ 323,300
316-10-30	Electric Tax	239,941	290,836	308,051	308,500	327,600
318-10-10	Cable Television	39,477	34,265	32,700	67,000	67,000
316-10-10	Natural Gas Tax	209,632	191,804	179,033	159,775	150,000
316-10-40	Water Tax	48,857	54,130	57,996	57,000	57,000
316-10-20	Telephone Tax	376,345	262,757	271,943	225,000	225,000
UTILITY TAXES		\$ 914,252	\$ 833,792	\$ 849,723	\$ 817,275	\$ 826,600
314-10-00	Cigarette Tax	22,705	22,705	23,027	22,705	22,705
INTERGOVERNMENTAL		\$ 22,705	\$ 22,705	\$ 23,027	\$ 22,705	\$ 22,705
313-10-00	Sales Tax	807,082	784,253	776,194	815,000	816,000
313-10-05	Warson Woods Sales Tax	33,166	32,084	30,259	30,000	30,000
313-30-00	Fire Sales Tax	166,613	170,911	178,101	175,000	178,000
313-25-00	Parks & Stormwater Sales Tax	333,932	343,601	356,818	350,000	356,000
SALES TAX		\$ 1,340,793	\$ 1,330,849	\$ 1,341,372	\$ 1,370,000	\$ 1,380,000
322-00-00	Permits & Inspections	19,871	15,084	17,339	16,200	15,000
321-10-00	Licenses - Business	3,551	4,063	3,581	5,300	5,300
321-20-00	Licenses - Liquor	6,988	8,718	8,396	8,400	8,400
321-20-00	Licenses - Merchants	175,062	167,587	140,824	150,500	150,000
LICENSES & PERMITS		\$ 205,472	\$ 195,452	\$ 170,140	\$ 180,400	\$ 178,700
351-20-00	Court	441,479	427,273	413,842	600,000	600,000
351-20-10	Nuisance Fee Collection	509	435	960	-	-
FINES & COURT COSTS		\$ 441,988	\$ 427,708	\$ 414,802	\$ 600,000	\$ 600,000
331-00-00	Grant Income	239,913	6,908	9,768	750	1,750
370-40-00	Park & Recreation Programs	9,491	7,612	10,571	8,800	8,500
370-45-00	Fall Festival Sponsors	-	-	-	6,100	6,100
370-45-10	Fall Festival Booth Rental	-	-	-	1,045	1,045
380-10-10	Police Reports	433	338	615	450	450
361-10-00	Interest & Dividends	19,005	24,065	13,001	10,000	10,000
380-10-00	Miscellaneous Income	29,940	55,900	40,764	9,500	4,500
392-10-00	Sale of Fixed Assets	1,315	10,347	12,143	-	-
MISCELLANEOUS		\$ 300,097	\$ 105,170	\$ 86,862	\$ 36,645	\$ 32,345
Revenues moved to capital		\$ 609,413	\$ -	\$ -	\$ -	\$ -
Transfer from another fund		\$ -	\$ -	\$ -	\$ 54,691	\$ -
TOTAL		\$ 4,104,215	\$ 3,181,910	\$ 3,152,730	\$ 3,405,016	\$ 3,363,650

General Fund Expenses

The General Fund expenses are split into departments. There are seven departments: Administration, Court, Fire, Housing, Parks & Recreation, Police, and Public Works.

Administration

Department Description:

The Administration Department strives to provide quality customer service to the citizens of Rock Hill. This includes a caring representative form of local government and executive supervision of all the City's departments. This also includes the City Clerk's records, accounting services, planning & land use, human resource services to attract and keep quality employees and issuance of licenses and permits.

Objectives:

1. Work on redevelopment projects and proposals to insure financial viability and positive impact.
2. Continue to address the issues included in the annual financial auditor's report.
3. Maintain CAFR certification for the audit and work to get the budget ready for award submission.
4. Continue to research cost saving methods of providing services to our citizens.
5. Consider additional revenue generators to ensure the City's long term financial stability.
6. Evaluate land issues including zoning, site plans and plats.
7. Provide planning expertise to other city personnel.

	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
PERSONNEL	473,264	628,240	570,148	497,482	285,876
CONTRACTUAL SERVICES	84,959	82,205	80,428	100,342	125,110
COMMODITIES	119,082	138,532	243,572	143,020	140,240
CAPITAL	1,595	1,413	1,872	2,622	2,000
GRAND TOTAL	\$ 678,900	\$ 850,390	\$ 896,020	\$ 743,466	\$ 553,226

STAFFING

MAYOR	1	1	1	1	1
BOARD OF ALDERMEN	6	6	6	6	6
CITY ADMINISTRATOR	1	1	1	1	1
FINANCE	1	1	1	0	0
CITY CLERK/PLANNER	1	1	1	1	1
TOTAL DEPT. STAFF	10	10	10	9	9

Administration Detail

ACCT. #	ACCOUNT TITLE	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
8001-650-11-01	Salaries	211,947	214,988	214,134	160,715	162,323
8001-650-32-05	City Attorney	7,320	7,320	7,320	7,320	-
8001-650-11-03	Elected Officials Salaries	26,400	26,033	26,400	26,400	26,400
8001-650-22-01	FICA Expense	18,794	18,707	18,808	14,314	14,113
8001-650-21-02	Disability & Life Insurance	1,927	2,802	2,755	1,948	2,326
8001-650-21-01	Health & Dental Insurance	20,437	24,636	27,001	21,361	21,444
8001-650-23-02	Pension Contribution	13,857	14,394	19,994	19,627	22,561
8001-650-21-04	Employee Healthcare Payouts	14,886	17,140	19,192	15,000	15,000
8001-650-29-04	Unemployment (All Employees)	-	9,818	5,206	6,000	6,000
8001-650-23-01	Uniformed Employee Pension	142,236	280,000	216,269	210,325	-
8001-650-24-02	Uniform Allowance	100	-	-	100	100
8001-650-24-01	Fitness Program	240	239	239	240	980
8001-650-21-05	Pay Related Insurance Costs	15,120	12,163	12,830	14,132	14,629
PERSONNEL		\$ 473,264	\$ 628,240	\$ 570,148	\$ 497,482	\$ 285,876
8001-650-32-02	Contract Services - Audit	14,722	15,869	18,197	19,842	18,600
8001-650-32-03	Contract Services - Clerical	-	228	-	1,000	3,000
8001-650-32-01	Contract Services - Legal	34,595	28,578	27,184	28,000	35,520
8001-650-32-04	Contract Services - Contracts	30,056	32,390	28,062	45,000	60,080
8001-650-32-05	Employee & Volunteer Expense	171	150	150	200	150
8001-650-53-01	Utilities - Telephone	5,415	4,990	6,835	6,300	7,760
CONTRACTED SERVICES		\$ 84,959	\$ 82,205	\$ 80,428	\$ 100,342	\$ 125,110
8001-650-61-01	Office Supplies & Materials	3,697	5,095	5,051	6,620	6,170
8001-650-61-05	Postage	3,869	4,066	3,743	4,000	5,170
8001-650-61-10	Communications	7,797	10,756	9,007	10,000	11,400
8001-650-61-15	Codification	2,300	1,317	1,147	3,500	3,500
8001-650-64-10	Dues & Subscriptions	4,635	6,110	4,430	5,450	5,450
8001-650-65-10	Election	2,350	1,780	1,444	2,400	2,400
8001-650-65-20	Training & Travel	5,084	4,880	6,316	8,862	9,620
8001-650-67-10	Board of Aldermen's Expenses	765	3,346	371	1,800	1,800
8001-650-67-20	Boards & Commissions Expense	625	158	-	250	250
8001-650-67-30	Building Rent	78,606	95,168	92,086	92,738	87,080
8001-650-67-90	Miscellaneous	9,354	5,856	119,977	7,400	7,400
COMMODITY EXPENSES		\$ 119,082	\$ 138,532	\$ 243,572	\$ 143,020	\$ 140,240
8001-650-68-00	Capital Outlay	1,595	1,413	1,872	2,622	2,000
DEPARTMENT TOAL		\$ 678,900	\$ 850,390	\$ 896,020	\$ 743,466	\$ 553,226

Court

Department Description

The Court Department consists of the Municipal Judge, Prosecuting Attorney and court administration. The municipal court processes all traffic violations, code violations, collects fines and assigns penalties.

Objectives:

1. Process all tickets, collections, and court proceedings in a timely manner.
2. Continue training so the department stays up to date with all legal requirements.

	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
PERSONNEL	130,312	87,618	90,529	111,461	138,116
CONTRACTUAL SERVICES	20,940	24,119	26,634	24,886	22,650
COMMODITIES	4,713	6,093	6,326	8,601	11,240
CAPITAL	-	-	-	275	500
GRAND TOTAL	\$ 155,965	\$ 117,830	\$ 123,489	\$ 145,223	\$ 172,506

STAFFING

MUNICIPAL JUDGE	1.0	1.0	1.0	1.0	1.0
PROSECUTING ATTORNEY	1.0	1.0	1.0	1.0	1.0
COURT ADMINISTRATOR	1.0	1.0	1.0	1.0	1.0
COURT CLERK	1.0	0.0	0.5	1.0	1.0
TOTAL DEPT. STAFF	4.0	3.0	3.5	4.0	4.0

Court Detail

ACCT. #	ACCOUNT TITLE	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
8102-651-11-01	Salaries	76,118	45,532	46,091	62,310	77,060
8102-651-11-08	Municipal Judge Salary	11,037	11,147	11,258	11,596	11,740
8102-651-11-07	Prosecuting Attorney Salary	11,037	11,147	11,258	11,596	11,740
8102-651-11-05	Overtime	854	1,237	1,128	1,000	1,000
8102-651-22-01	FICA Expense	6,849	4,830	4,873	5,887	7,546
8102-651-21-02	Disability & Life Insurance	1,123	679	690	801	1,629
8102-651-21-01	Health & Dental Insurance	17,432	8,461	9,394	10,658	16,640
8102-651-23-02	Pension Contribution	323	270	1,296	1,596	2,833
8102-651-24-01	Fitness Program	519	239	239	240	480
8102-651-21-05	Pay Related Insurance Costs	5,020	4,076	4,302	5,777	7,448
PERSONNEL		\$ 130,312	\$ 87,618	\$ 90,529	\$ 111,461	\$ 138,116
8102-651-32-03	Contract Services - Clerical	-	3,735	6,483	2,500	-
8102-651-32-04	Contract Services - Contracts	52	-	-	-	-
8102-651-32-08	Contract Software Support	-	-	-	-	300
8102-651-32-05	Employee & Volunteer Expense	200	150	150	200	100
8102-651-44-03	REJIS Computer Support	19,157	18,133	17,986	20,500	20,750
8102-651-53-01	Utilities - Telephone	1,419	2,101	2,015	1,536	1,500
8102-651-43-02	Vehicle Operating Expenses	112	-	-	150	-
CONTRACTED SERVICES		\$ 20,940	\$ 24,119	\$ 26,634	\$ 24,886	\$ 22,650
8102-651-61-01	Office Supplies & Materials	2,557	3,758	3,394	4,500	4,110
8102-651-65-20	Training & Travel	2,156	2,335	2,352	3,281	6,190
8102-651-67-90	Miscellaneous	-	-	580	820	940
COMMODITY EXPENSES		\$ 4,713	\$ 6,093	\$ 6,326	\$ 8,601	\$ 11,240
8102-651-68-00	Capital Outlay	-	-	-	275	500
DEPARTMENT TOAL		\$ 155,965	\$ 117,830	\$ 123,489	\$ 145,223	\$ 172,506

Fire**Department Description**

To provide top quality, timely emergency services for fires, medical conditions, and other emergency situations. Services include fire prevention, child safety seat installation and providing mutual aid to neighboring communities.

Objectives

1. Provide fire prevention inspections to lower the risk of fires in commercial areas.
2. Seek grants to upgrade equipment and training.

	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
PERSONNEL	710,602	732,112	760,763	818,291	794,265
CONTRACTUAL SERVICES	54,165	46,698	44,139	51,400	59,480
COMMODITIES	54,866	14,084	14,301	24,400	22,275
CAPITAL	28,574	1,109	4,060	3,000	-
GRAND TOTAL	\$ 848,207	\$ 794,003	\$ 823,263	\$ 897,091	\$ 876,020

STAFFING

FIRE CHIEF	1	1	1	1	1
FIRE LIEUTENANT	2	2	2	2	2
FIREFIGHTER	7	7	7	6	6
TOTAL DEPT. STAFF	10	10	10	9	9

Fire Detail

ACCT. #	ACCOUNT TITLE	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
8304-661-11-01	Salaries	414,753	445,400	452,320	456,000	416,668
8304-661-11-05	Overtime	51,212	48,160	39,366	78,190	94,000
8304-661-11-06	Holiday Overtime	20,528	19,107	21,296	22,800	26,681
8304-661-22-01	FICA Expense	36,766	37,019	37,313	43,479	39,151
8304-661-21-02	Disability & Life Insurance	6,475	6,552	6,656	6,664	6,314
8304-661-21-01	Health & Dental Insurance	85,608	87,669	97,726	92,550	102,919
8304-661-23-02	Pension Contribution	54,997	57,725	62,373	68,201	62,876
8304-661-24-02	Uniform Allowance	6,395	6,150	6,174	7,400	6,200
8304-661-24-01	Fitness Program	6,854	2,394	7,819	8,140	7,160
8304-661-21-05	Pay Related Insurance Costs	27,014	21,936	29,720	34,867	32,296
PERSONNEL		\$ 710,602	\$ 732,112	\$ 760,763	\$ 818,291	\$ 794,265
8304-661-32-06	Contract Services-Dispatching	19,231	14,375	7,935	16,390	18,750
8304-661-32-05	Employee & Volunteer Expense	500	500	500	500	450
8304-661-53-01	Utilities - Telephone	5,271	9,433	5,882	3,500	8,620
8304-661-43-01	Equip. Maintenance & Oper	2,851	2,150	2,741	5,500	6,200
8304-661-43-02	Vehicle Operating Expenses	26,312	20,240	27,081	25,510	25,460
CONTRACTED SERVICES		\$ 54,165	\$ 46,698	\$ 44,139	\$ 51,400	\$ 59,480
8304-661-61-01	Office Supplies & Materials	915	1,370	1,543	1,500	1,500
8304-661-64-10	Dues & Subscriptions	1,128	1,460	1,747	1,900	1,900
8304-661-65-20	Training & Travel	5,301	7,000	4,234	11,000	5,950
8304-661-66-01	Fire Prevention	821	1,230	1,326	1,500	1,500
8304-661-66-07	Protective Clothing	43,460	160	675	3,000	7,925
8304-661-66-08	Supplies - EMS	630	857	1,033	1,000	1,000
8304-661-68-10	Department Improvements	231	361	543	3,000	1,000
8304-661-67-90	Miscellaneous	2,380	1,646	3,200	1,500	1,500
COMMODITY EXPENSES		\$ 54,866	\$ 14,084	\$ 14,301	\$ 24,400	\$ 22,275
8304-661-68-00	Capital Outlay	28,574	1,109	4,060	3,000	-
DEPARTMENT TOTAL		\$ 848,207	\$ 794,003	\$ 823,263	\$ 897,091	\$ 876,020

Housing

Department Description

The Housing Department is responsible for compliance with the zoning and building codes of the City of Rock Hill. This includes home inspection, issuance of occupancy permits as well as health and safety issues in our community.

Objectives:

1. Provide housing, apartment and commercial occupancy inspections.
2. Provide occupancy permits and updates for housing and apartments.
3. Provide certificates of compliance for residential and commercial.
4. Provide Business Occupancy permits and updates and continued property maintenance inspections.
5. Provide property maintenance and code compliance inspections on all properties (derelicts, signs, grass, debris, etc.)
6. Provide plan review for all building permits and small construction projects on residential properties. Issue permits; perform inspections, and zoning approval.
7. Provide complaint resolutions, demolition review, nuisance property reports, issue excavation permits.
8. Provide building code related information to the public, including county adopted codes.
9. Provide assistance as needed for grant writing, money/land procurement, and P& Z Commission.

	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
PERSONNEL	80,140	81,622	74,622	23,157	48,349
CONTRACTUAL SERVICES	1,970	33,831	3,367	19,950	24,650
COMMODITIES	680	1,440	1,642	2,020	2,475
CAPITAL	-	-	-	-	125
GRAND TOTAL	\$ 82,790	\$ 116,893	\$ 79,631	\$ 45,127	\$ 75,599

STAFFING

ADMINISTRATIVE SUPPORT			0.5	0.5	1
BUILDING INSPECTOR	1	1	0.25	0.25	0.25
TOTAL DEPT. STAFF	1	1	0.75	0.75	1.25

Housing Detail

ACCT. #	ACCOUNT TITLE	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
8708-690-11-01	Salaries	60,269	60,989	53,607	19,125	31,512
8708-690-22-01	FICA Expense	4,072	4,121	3,680	1,463	2,185
8708-690-21-02	Disability & Life Insurance	874	883	748	-	506
8708-690-21-01	Health & Dental Insurance	10,909	12,056	11,442	1,410	10,234
8708-690-23-02	Pension Contribution	245	469	1,511	-	1,229
8708-690-24-02	Uniform Allowance	-	42	-	200	-
8708-690-24-01	Fitness Program	-	-	-	60	240
8708-690-21-05	Pay Related Insurance Costs	3,771	3,062	3,634	899	2,443
PERSONNEL		\$ 80,140	\$ 81,622	\$ 74,622	\$ 23,157	\$ 48,349
8708-690-32-04	Contract Services - Contracts	-	255	1,381	18,000	24,000
8708-690-32-05	Employee & Volunteer Expense	50	50	50	50	50
8708-690-53-01	Utilities - Telephone	744	668	579	300	-
8708-690-43-02	Vehicle Operating Expenses	1,176	1,487	1,357	1,000	-
8708-690-31-06	Building Demolition	-	31,371	-	600	600
CONTRACTED SERVICES		\$ 1,970	\$ 33,831	\$ 3,367	\$ 19,950	\$ 24,650
8708-690-62-10	Nuisance Fees	355	1,110	695	1,200	1,200
8708-690-64-10	Dues & Subscriptions	170	70	70	-	195
8708-690-65-20	Training & Travel	85	244	758	500	640
8708-690-66-08	Supplies & Tools	-	-	70	70	150
8708-690-67-90	Miscellaneous	70	16	49	250	290
COMMODITY EXPENSES		\$ 680	\$ 1,440	\$ 1,642	\$ 2,020	\$ 2,475
8708-690-68-00	Capital Equipment	-	-	-	-	125
DEPARTMENT TOTAL		\$ 82,790	\$ 116,893	\$ 79,631	\$ 45,127	\$ 75,599

Parks & Recreation

Department Description

To provide recreational opportunities for Rock Hill residents through department planning and cooperative efforts with other leisure service agencies and the Webster Groves School District. Develop and implement park planning goals for the City. Continue collective efforts between parks and public works departments to maintain the City of Rock Hill parks.

Objectives:

1. To expand cooperative programming.
2. To increase community involvement in Fall Festival planning.
3. To improve park maintenance.
4. To implement more green and sustainable practices.
5. To continue implementation of the needs assessment results.

	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
PERSONNEL	98,202	101,512	100,857	97,711	106,856
CONTRACTUAL SERVICES	792	7,399	743	3,015	847
COMMODITIES	12,853	10,611	14,150	21,550	22,100
CAPITAL	942	-	-	-	125
TRANSFER TO CAPITAL FUND	-	-	-	-	10,500
GRAND TOTAL	\$ 112,789	\$ 119,522	\$ 115,750	\$ 122,276	\$ 140,428

STAFFING

PARKS & RECREATION DIR	1	1	1	1	1
DAY CAMP-(ALL SEASONAL)	4	4	4	5	5
PART-TIME MAINT. (SUMMER)	2	3	3	0	0
SOFTBALL UMPIRE	1	0	0	0	0
TOTAL DEPT. STAFF	8	8	8	6	6

Park & Recreation Detail

ACCT. #	ACCOUNT TITLE	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
8506-680-11-01	Salaries	67,128	67,814	68,501	70,248	70,951
8506-680-11-02	Part-Time Salaries	5,760	9,452	3,816	-	-
8506-680-11-10	Day Camp Salaries	8,989	7,532	7,875	8,949	12,802
8506-680-22-01	FICA Expense	6,240	6,464	6,204	6,060	6,408
8506-680-21-02	Disability & Life Insurance	963	973	990	991	1,028
8506-680-21-01	Health & Dental Insurance	4,624	5,345	5,849	5,875	6,407
8506-680-23-02	Pension Contribution	298	522	1,925	2,388	2,768
8506-680-21-05	Pay Related Insurance Costs	4,200	3,410	5,697	3,200	6,492
PERSONNEL		\$ 98,202	\$ 101,512	\$ 100,857	\$ 97,711	\$ 106,856
8506-680-32-04	Contract Consulting	-	6,477	-	2,115	-
8506-680-32-05	Employee & Volunteer Expense	50	162	73	50	175
8506-680-53-01	Utilities - Telephone	742	760	670	675	672
8506-680-44-01	Fairfax House Expenses	-	-	-	175	-
CONTRACTED SERVICES		\$ 792	\$ 7,399	\$ 743	\$ 3,015	\$ 847
8506-680-66-01	Day Camp Expenses	2,546	2,286	3,142	4,500	5,000
8506-680-66-03	Special Programs	2,216	1,657	2,016	2,600	2,600
8506-680-66-04	Sports/Physical Programs	900	-	542	500	-
8506-680-66-05	Supplies & Materials	75	240	142	500	500
8506-680-66-06	Fall Festival	6,762	6,428	8,285	12,950	13,500
8506-680-67-90	Miscellaneous	354	-	23	500	500
COMMODITY EXPENSES		\$ 12,853	\$ 10,611	\$ 14,150	\$ 21,550	\$ 22,100
8506-680-68-00	Capital Outlay	942	-	-	-	125
8506-680-10-10	Transfer to Capital Fund	-	-	-	-	10,500
DEPARTMENT TOTAL		\$ 112,789	\$ 119,522	\$ 115,750	\$ 122,276	\$ 140,428

Police

Department Description

The Police Department is responsible for all law enforcement and crime prevention activities within the City. In addition to daily patrol activities, the department conducts criminal investigations and assists with residential and business crime prevention programs.

Objectives:

1. To respond to all emergency and non-emergency calls for service.
2. To provide the orderly and safe flow of traffic throughout the City.
3. To reduce and suppress crime through public awareness and prevention.
4. To provide for the detention and care of prisoners.
5. To support projects involving drug and alcohol awareness and child abuse prevention.
6. To improve professional public safety skills.
7. To enforce City ordinances.
8. To enforce State and Federal laws.

	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
PERSONNEL	723,808	715,076	759,658	830,315	825,382
CONTRACTUAL SERVICES	114,210	120,237	134,085	123,887	114,230
COMMODITIES	11,111	13,409	9,165	10,800	9,350
CAPITAL	15,618	-	10,817	2,000	355
GRAND TOTAL	\$ 864,747	\$ 848,722	\$ 913,725	\$ 967,002	\$ 949,317

STAFFING

CHIEF OF POLICE	0	0	1	1	1
CAPTAIN	1	1	0	0	1
LIEUTENANT	1	1	1	1	1
SERGEANT	2	2	2	2	2
PATROL OFFICER	5	5	5	5.5	6.5
ADMINISTRATION	1	1	1	1	1
TOTAL DEPT. STAFF	10	10	10	10.5	12.5

Police Detail

ACCT. #	ACCOUNT TITLE	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
8203-660-11-01	Salaries	467,404	451,831	476,244	496,600	501,173
8203-660-11-05	Overtime	26,036	34,198	44,102	48,900	32,000
8203-660-11-06	Holiday Overtime	26,308	24,071	26,278	27,000	35,816
8203-660-22-01	FICA Expense	36,635	36,709	39,327	45,643	42,213
8203-660-21-02	Disability & Life Insurance	6,495	6,921	6,790	7,129	7,196
8203-660-21-01	Health & Dental Insurance	71,925	75,297	73,535	83,000	101,108
8203-660-23-02	Pension Contribution	48,102	49,787	53,155	67,420	56,810
8203-660-24-02	Uniform Allowance	8,415	9,687	7,703	17,000	9,500
8203-660-24-01	Fitness Program	2,020	1,835	1,796	1,800	2,400
8203-660-21-05	Pay Related Insurance Costs	30,468	24,740	30,728	35,823	38,845
PERSONNEL		\$ 723,808	\$ 715,076	\$ 759,658	\$ 830,315	\$ 827,061
8203-660-32-04	Contract Services-Contracts	9,670	9,024	7,952	7,581	8,400
8203-660-32-06	Contract Services-Dispatching	35,000	35,625	45,110	38,245	37,600
8203-660-32-05	Employee & Volunteer Expense	500	500	550	600	650
8203-660-32-07	Contract Services-Jail Services	2,550	2,745	2,820	7,260	5,000
8203-660-44-03	REJIS Computer Expense	18,137	19,281	19,610	19,068	19,000
8203-660-53-01	Utilities - Telephone	13,334	13,544	10,977	7,753	8,100
8203-660-43-01	Equip. Maintenance	584	164	214	565	480
8203-660-43-02	Vehicle Operating Expenses	34,435	39,354	46,852	42,815	35,000
CONTRACTED SERVICES		\$ 114,210	\$ 120,237	\$ 134,085	\$ 123,887	\$ 114,230
8203-660-61-01	Office Supplies & Materials	5,207	6,111	6,285	6,775	6,000
8203-660-61-03	SERT Purchases	0	0	128	500	500
8203-660-64-10	Dues & Subscriptions	770	1,166	1,179	1,220	1,100
8203-660-65-20	Training & Travel	3,691	5,131	0	0	-
8203-660-63-23	Community Policing	891	663	751	1,005	1,000
8203-660-67-90	Miscellaneous	552	338	822	1,300	750
COMMODITY EXPENSES		\$ 11,111	\$ 13,409	\$ 9,165	\$ 10,800	\$ 9,350
8203-660-68-00	Capital Outlay	15,618	0	10,817	2,000	355
DEPARTMENT TOTAL		\$ 864,747	\$ 848,722	\$ 913,725	\$ 967,002	\$ 950,996

Public Works

Department Description

The Public Works Department maintains streets, parkways, sidewalks, city facilities, and all seven parks. The department provides service and maintenance for all police vehicles, provides snow removal and road safety during winter conditions, and provides quality and professional services to the community of Rock Hill.

Objectives:

1. To maintain safe, clean and smooth streets for motorists.
2. To maintain safe sidewalks and other municipal facilities for the public.
3. To keep lines of communication open with residents of Rock Hill.
4. To ensure city park properties are maintained properly for residents and visitors to use at their leisure.
5. To reconstruct streets as outlined in the Capital Budget.

	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
PERSONNEL	277,427	293,264	304,315	347,586	363,113
CONTRACTUAL SERVICES	94,744	95,390	104,422	114,410	114,125
COMMODITIES	47,254	54,139	50,401	73,675	66,003
CAPITAL	789,914	3,212	6,585	5,600	6,000
GRAND TOTAL	\$ 1,209,339	\$ 446,005	\$ 465,723	\$ 541,271	\$ 549,241

STAFFING

PW SUPERINTENDENT	1	1	1	1	1
FOREMAN	0	0	0	1	1
ASSISTANT FOREMAN	1	1	1	1	1
MECHANIC/LABOR	1	1	1	0	0
LABORERS	2	2	2	3	3
PART-TIME	2	3	3	2	2
TOTAL DEPT. STAFF	7	8	8	8	8

Public Works Detail

ACCT. #	ACCOUNT TITLE	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
8405-670-11-01	Salaries	203,628	216,390	217,818	245,000	242,970
8405-670-11-05	Overtime	957	3,045	617	1,000	3,480
8405-670-22-01	FICA Expense	15,222	16,086	16,091	18,820	18,178
8405-670-21-02	Disability & Life Insurance	3,014	3,105	3,153	3,500	3,647
8405-670-21-01	Health & Dental Insurance	33,375	37,494	42,834	50,000	58,902
8405-670-23-02	Pension Contribution	810	1,559	5,780	8,206	9,312
8405-670-24-02	Uniform Allowance	6,955	4,651	4,871	6,060	7,600
8405-670-24-01	Fitness Program	-	-	-	-	-
8203-660-21-05	Pay Related Insurance Costs	13,466	10,934	13,151	15,000	19,024
PERSONNEL		\$ 277,427	\$ 293,264	\$ 304,315	\$ 347,586	\$ 363,113
8405-670-32-05	Employee & Volunteer Expense	297	1,108	320	500	375
8405-670-32-10	Street Sweeping	1,360	680	680	1,400	1,400
8405-670-32-11	Mosquito Fogging	1,161	1,103	1,274	1,650	1,650
8405-670-42-09	Removal of Trash & Dumping	1,983	2,543	2,400	2,340	2,800
8405-670-42-08	Removal of Trees	7,425	-	6,250	6,000	6,000
8405-670-53-00	Utilities	20,362	19,901	23,086	23,000	25,000
8405-670-53-02	Street Lighting	32,784	37,829	40,263	42,300	40,000
8405-670-53-01	Utilities - Telephone	3,450	3,415	3,676	3,520	3,600
8405-670-43-03	Repairs & Maintenance	4,180	2,782	2,050	4,000	4,000
8405-670-43-04	Beautification	-	198	-	400	500
8405-670-43-01	Vehicle & Equipment Repairs	11,748	12,740	8,397	10,500	9,800
8405-670-43-02	Vehicle Operating Expenses	9,994	13,091	16,026	18,800	19,000
CONTRACTED SERVICES		\$ 94,744	\$ 95,390	\$ 104,422	\$ 114,410	\$ 114,125
8405-670-61-01	Office Supplies & Materials	-	106	103	300	200
8405-670-61-02	Supplies & Materials	1,549	1,851	2,319	4,500	3,500
8405-670-65-20	Training & Travel	263	1,547	590	800	600
8405-670-66-10	Supplies & Tools	4,900	5,467	6,613	5,427	5,500
8405-670-66-11	Equipment Rental	3,191	2,853	893	2,000	2,000
8405-670-66-14	Weed Killer & Spray	259	225	365	780	780
8405-670-66-13	Rock & Asphalt	19,758	26,717	15,267	29,400	29,500
8405-670-66-12	Salt	14,666	12,853	21,593	25,345	18,795
8405-670-66-26	Street Signs	1,638	1,468	2,405	3,060	3,060
8405-670-66-25	Traffic Paint	878	774	253	1,815	1,818
8405-670-67-90	Miscellaneous	152	278	-	248	250
COMMODITY EXPENSES		\$ 47,254	\$ 54,139	\$ 50,401	\$ 73,675	\$ 66,003
8405-670-68-00	Capital Equipment	22,941	3,212	6,585	5,600	6,000
8405-670-68-10	Major Street Repairs	766,973	-	-	-	-
CAPTIAL		789,914	3,212	6,585	5,600	6,000
DEPARTMENT TOTAL		\$ 1,209,339	\$ 446,005	\$ 465,723	\$ 541,271	\$ 549,241

Capital Fund

This fund allows for planning and spending on capital items for the City. In addition it allows for tracking of spending of restricted revenue source, many of which are restricted for use on capital purchase or maintenance.

Fund 301

ACCT. #	ACCOUNT-TITLE	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
REVENUE						
335-10-10	Mo. Fuel Tax	134,909	134,225	126,044	119,000	125,000
335-10-20	Vehicle - Mo Sales	25,309	28,048	27,985	30,000	30,000
335-10-30	Vehicle - Mo fee increase	30,326	21,136	20,333	20,000	20,000
338-10-00	Road & Bridge Tax	100,726	97,328	99,234	85,000	95,000
313-20-00	Capital Improvements Sales Tax	283,968	295,965	305,288	301,000	300,000
313-20-10	Warson Woods Cap Imp Sales Tax	19,196	16,042	14,197	9,500	14,000
331-00-00	Grant Income	-	-	959,779	296,002	502,000
361-10-00	Interest	-	-	5	-	-
390-10-00	Capital Lease Proceeds	-	-	144,442	-	-
391-10-00	Transfer from General Fund	-	-	-	-	10,500
392-10-00	Sale of Fixed Assets	-	-	-	6,800	5,000
TOTAL		594,434	592,744	1,697,307	867,302	1,101,500

Revenue Details

Grants

331-10-00	Traffic Engineering Assistance Program (TEAP) 80/20 Grant-Sidewalk Safety Inventory	8,000
	Grant match - Implement the bike/ped plan	5,000
	Bismark STP #5577(631) Grant	164,000
	Litzinger joint grant with Brentwood	325,000
Total		502,000

Capital Fund Expenditures

EXPENSES

Administration	-	-	1,520	-	4,800
Court	-	-	-	4,000	1,500
Fire	-	-	427,088	32,996	30,050
Housing	-	-	-	-	-
Parks & Recreation	-	-	3,114	154,223	10,500
Police	-	15,618	76,251	46,815	56,460
Public Works	-	28,431	111,335	85,000	32,575
Streets	850,987	190,151	1,248,098	405,000	886,250
Transfer to General Fund	-	-	-	54,691	-
TOTAL	850,987	234,200	1,867,406	782,725	1,022,135
Revenues Over(Under) Expenditures	(256,553)	358,544	(170,099)	84,577	79,365
Fund Balance, Beginning	215,207	(41,346)	317,198	147,099	231,676
Capital Fund Balance at end of year	\$ (41,346)	\$ 317,198	\$ 147,099	\$ 231,676	\$ 311,041

Details of Planned Spending**Administration**

Replace 75 assembly room chairs @ \$64/each		4,800
	Total	<u>4,800</u>

Court

Computer-CPU w/monitor		1,500
	Total	<u>1,500</u>

Fire

Command vehicle lease (until 2014)		
8304-600-70-01 Principal		5,336
8304-600-70-02 Interest		244
8304-600-75-01 Computer Tower		800
Lease on new pumper truck (until 2018)		23,670
Interfund loan		
	Total	<u>30,050</u>

Parks & Recreation

Whitfield Park improvements - Deferred from FY13 due to hot weather.		4,500
Funds to begin implementation of bike/ped plan.		5,000
10 - 6 foot tables to replace old tables		1,000
	Total	<u>10,500</u>

Police

Lease on 2 - 2011 Impala's (until 2014)		
8203-600-70-01 Principal		17,109
8203-600-70-02 Interest		568
8203-600-75-01 Hardware and Software replacement for firewall, switches and routers		1,110
8203-600-75-01 2013 Ford Police Interceptor 1 @ \$37,673		37,673
	Total	<u>56,460</u>

Public Works

2011 Backhoe lease (until 2016)		
8405-600-70-01 Principal		15,539
8405-600-70-02 Interest		1,736
8405-600-75-01 New sweeper w/curb brush attachment for our skid steer		5,300
8405-600-75-01 City-wide Sidewalk Safety Inventory-TEAP Grant 80/20 (City will be reimbursed \$8,000 from grant)		10,000
	Total	<u>32,575</u>

Streets

Bismark-STP #5577 (631) Grant 80/20		205,000
Litzinger-Grant RH portion 25%		406,250
Lone Oak Drive		95,000
Hazelgreen Drive		95,000
Cryil Drive		85,000
Cottonwood Lane-Defer FY2015 \$80,000		-
Twin Brook Drive (Slab replacement)-Defer FY2015 \$50,000		-
See Street Bond for other projects		
	Total	<u>886,250</u>

Other Funds

Police Training Fund

This fund provides training for Rock Hill police officers.

Objectives:

1. To provide training to the police officers, including mandatory basic police curriculum, formal and specialized training opportunities, and supervised field experience.
2. The Department provides in service and academy training to maintain, update and improve the necessary knowledge and skills of police work.

Fund 205 ACCT. #	ACCOUNT-TITLE	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
REVENUE						
351-40-00	Police Training Income	4,004	3,717	11,013	15,000	15,000
TOTAL REVENUE		\$ 4,004	\$ 3,717	\$ 11,013	\$ 15,000	\$15,000
EXPENDITURES						
8203-660-11-05	Overtime	2,000	3,000	-	-	2,000
8203-660-22-01	FICA Expense	153	230	-	-	255
8203-660-22-01	Pension Contribution	463	348	-	-	240
PERSONNEL		\$ 2,616	\$ 3,578	\$ -	\$ -	\$ 2,495
8203-660-65-20	Police Travel and Training	-	-	7,966	5,134	15,000
TOTAL EXPENDITURES		\$ 2,616	\$ 3,578	\$ 7,966	\$ 5,134	\$17,495
Revenues Over(Under) Expenditures		1,388	139	3,047	9,866	(2,495)
Fund Balance, Beginning		31	1,419	1,558	4,605	14,471
FUND TOTAL		\$ 1,419	\$ 1,558	\$ 4,605	\$ 14,471	\$11,976

Asset Forfeiture Fund

This fund accounts for the proceeds from the City's portion of seized assets as required by the United States Attorney General's Guidelines on Seized and Forfeited Property.

Objective:

1. To provide the Police Department additional training, equipment, and other operating supplies as required by the United States Attorney General's Guidelines.

Fund 206 ACCT. #	ACCOUNT-TITLE	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
REVENUE						
355-10-00	Forfeited Assets	13,783	283	2,645	12,691	-
TOTAL REVENUE		\$ 13,783	\$ 283	\$ 2,645	\$ 12,691	\$ -
EXPENDITURES						
8203-660-68-00	Capital Outlay-Police	9,996	-	4,659	14,000	-
TOTAL EXPENDITURES		\$ 9,996	\$ -	\$ 4,659	\$ 14,000	\$ -
Revenues Over(Under) Expenditures		3,787	283	(2,014)	(1,309)	-
Fund Balance, Beginning		3,896	7,683	7,966	5,952	4,643
Fund Balance, Ending		\$ 7,683	\$ 7,966	\$ 5,952	\$ 4,643	\$ 4,643

The Asset Forfeiture Fund in the past was reported as an Agency Fund. Beginning in FY2013, the fund is being classified as a Special Revenue Fund in compliance with GASB definitions of funds. Staff is not proposing a FY2014 budget for this fund at this time due to forfeited assets being unpredictable. Appropriation requests will be made to the Board at the time the receipt of forfeited become known.

Sewer Lateral Fund

This fund provides sanitary sewer replacements for residential laterals within the guidelines of the program.

Objectives:

1. To provide sanitary sewer work as appropriate.
2. To maintain the long-term financial stability of the fund for the needs of future years.

Fund: 207		ACTUAL	ACTUAL	ACTUAL	PROJECTED	BUDGET
ACCT. #	ACCOUNT-TITLE	2009-10	2010-11	2011-12	2012-13	2013-14
REVENUE						
361-10-00	Interest Income	10	10	-	-	-
343-10-00	Sewer Lateral Fees	55,883	55,744	54,516	52,200	53,000
	TOTAL REVENUE	\$55,893	\$ 55,754	\$ 54,516	\$ 52,200	\$ 53,000
EXPENDITURES						
5701-410-68-00	Capital Outlay	34,142	64,305	52,745	55,000	50,000
	TOTAL EXPENDITURES	\$ 34,142	\$ 64,305	\$ 52,745	\$ 55,000	\$ 50,000
Revenues Over(Under) Expenditures		21,751	(8,551)	1,771	(2,800)	3,000
Fund Balance, Beginning		7,072	28,823	20,272	22,043	19,243
Fund Balance, Ending		\$28,823	\$ 20,272	\$ 22,043	\$ 19,243	\$ 22,243

Street Bond Fund

This fund accounts for the property tax revenue to support the street bonds currently outstanding.

Fund 220 ACCT. #	ACCOUNT-TITLE	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
REVENUE						
311-10-00	Property Taxes	355,887	351,260	368,362	300,000	300,000
361-10-00	Interest	229	41	13,582	15,000	13,000
380-10-00	Miscellaneous	-	-	20	3,550	500
393-10-00	Bond Proceeds	-	-	3,530,809	-	-
Total Revenue		\$ 356,116	\$ 351,301	\$3,912,773	\$ 318,550	\$ 313,500
EXPENDITURES						
8405-600-75-01	Capital Outlay	261	-	-	-	-
8405-600-75-03	Streets	-	-	289,016	1,529,580	1,478,000
8405-601-32-01	Legal	-	-	22,500	500	-
8405-601-70-01	Debt Service - Principal	130,000	330,000	40,000	205,000	210,000
8405-601-70-02	Debt Service - Interest	101,498	64,168	140,262	178,434	174,334
8405-601-70-04	Bond Issuance Costs	-	-	11,276	-	-
8405-601-70-05	Fiscal Agent Fees	-	-	-	1,000	-
Total Expenditures		\$ 231,759	\$ 394,168	\$ 503,054	\$1,914,514	\$ 1,862,334
Revenues Over(Under) Expenditures		124,357	(42,867)	3,409,719	(1,595,964)	(1,548,834)
Fund Balance, Beginning		222,311	346,668	303,801	3,713,520	\$ 2,117,556
Fund Balance, Ending		\$ 346,668	\$ 303,801	\$3,713,520	\$2,117,556	\$ 568,722

Budget Details

Debt Service			
8405-601-70-01	Principal		210,000
8405-601-70-02	Interest		174,334
Street Work (details below)			1,478,000
Total		-	1,862,334

	Cost	Year	Who does work
Euclid Ave.	516,000	2013	Contractor-Bid Out
Mueck Terr.	622,000	2013	Contractor-Bid Out
Sutton Ave.	190,000	2013	Public Work
Mentor Pl.	150,000	2013	Public Work
	<u>1,478,000</u>		
Remington Pl.	595,000	2014	

McKnight Crossing Tax Increment Financing

(SE Corner Manchester and McKnight-TIF District Terminated FY2013. Presentation for historical purposes only.)

		ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
Fund 210						
	Revenue					
311-10-00	Property Tax Pilots	112,403	126,600	112,278	112,278	-
313-50-00	Sale Tax EATS	27,485	35,868	27,191	17,136	-
361-10-00	Interest Income	-	10	14	-	-
	Total Revenue	139,888	162,478	139,483	129,414	-
	Expenditures					
	Transfer Out	139,888	141,187	158,138	127,105	-
	Total Expenditures	139,888	141,187	158,138	127,105	-
	Revenues Over(Under) Expenditures	-	21,291	(18,655)	2,309	-

SW Tax Increment Financing

Market at McKnight (S. Side of Manchester)

		ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL 2011-12	PROJECTED 2012-13	BUDGET 2013-14
Fund 212						
	Revenue		Combined	S. Side Only	S. Side Only	S. Side Only
311-10-00	Property Tax Pilots	570,470	508,783	422,926	325,700	390,000
313-50-00	Sale Tax EATS	152,896	189,075	215,445	211,000	215,000
313-60-00	TDD Sales Tax	-	16	296,145	-	-
361-10-00	Interest Income	-	-	19	-	-
393-20-00	Note Proceeds	-	-	19,112,595	-	-
	Total Revenue	723,366	697,874	20,047,130	536,700	605,000
	Expenditures					
	Transfer Out	578,453	575,686	4,543,927	551,921	605,000
5802-601-70-07	Refunding Debt	-	-	15,567,262	-	-
	Total Expenditures	578,453	575,686	20,111,189	551,921	605,000
	Revenues Over(Under) Expenditures	144,913	122,188	(64,059)	(15,221)	-

NW Tax Increment Financing

Undeveloped (N. Side of Manchester)

		ACTUAL	ACTUAL	ACTUAL	PROJECTED	BUDGET
Fund 213		2009-10	2010-11	2011-12	2012-13	2013-14
Revenue			Combined	N. Side Only	N. Side Only	N. Side Only
311-10-00	Property Tax Pilots	-	129,402	-	40,000	40,000
313-50-00	Sale Tax EATS	-	6,309	518	850	1,000
361-10-00	Interest Income	-	14	-	-	-
Total Revenue		-	135,725	518	40,850	41,000
Expenditures						
	Transfer Out	-	13,438	-	-	-
5803-601-31-10	Other Professional Services	-	-	-	13,000	-
5803-601-32-01	Legal	-	-	-	20,000	-
Total Expenditures		-	13,438	-	33,000	-
Revenues Over(Under) Expenditures		-	122,287	518	7,850	41,000