



CITY OF ROCK HILL

827 N. Rock Hill Rd • Rock Hill, MO 63119 • (314) 968-1410 • Fax (314) 968-4843

Residential Occupancy Review

Approval of Residential Occupancy Permit by the City of Rock Hill is required before the inhabitation of building.

1. The application form must be completed in its entirety to be accepted for processing.
2. This application form is not the permit. After an inspection by the City Building Inspector has been completed and all Code requirements have been satisfied, a permit will be issued. Occupancy of the building prior to approval of permit is prohibited.
3. A total fee of five dollars (\$5.00) is due at the time of application submittal. This fee includes a five dollar (\$5.00) application fee. There is also a forty dollar (\$40.00) fee that covers the initial inspection, and the first (1st) re-inspection. A twenty dollar (\$20.00) re-inspection fee shall be paid for each inspection of all buildings that fail to meet all applicable Code requirements after the initial inspection and the first (1st) re-inspection.

*City of Rock Hill Municipal Code
Section 405.130*



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Residential Occupancy Permit Application

**Application Fee of \$5 Required at Time of Submittal.*

Address of Residence _____

Applicant's Name _____

Telephone Number _____ Email address _____

Type of Occupancy Purchasing Renting/Leasing

Date of Proposed Occupancy _____ Total Number of Occupants _____

List Names of ALL Persons for Occupancy

<u>Full Name</u>	<u>Age/Date of Birth</u>	<u>Relationship to Applicant</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____

Owner Information (if renting)

Property Owner _____ Owner's Phone # _____

Owner's Address _____

Number

City/State/ZIP Code

I hereby certify that I am the proposed occupant and that the above information is true and accurate to the best of my knowledge. I understand that this application is NOT a permit and that occupancy before the issuance of a permit is prohibited.

Signature of Applicant _____